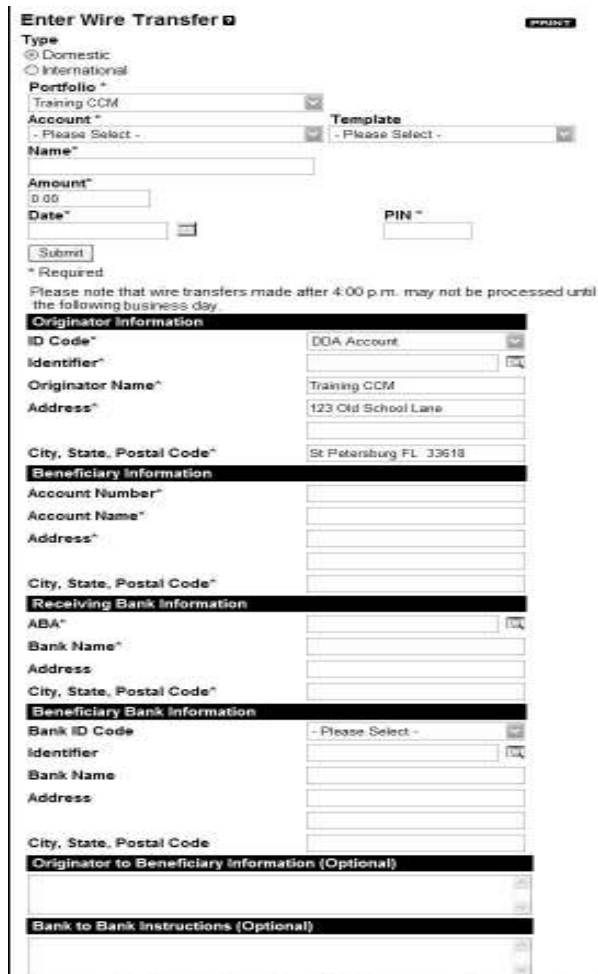


CREATING A DOMESTIC WIRE TRANSFER:

To create a domestic wire transfer, follow these steps:

1. Click **Enter Wire Transfer** from the **Wire Transfers** menu. The **Enter Wire Transfers** screen appears:



2. Click the **Domestic** radial button.
3. Select the **Portfolio** from the list. *This option will only be available if you have access to more than one business.*
4. Select an **Offset Account**. *Only the approved account numbers for Wire transactions will be available in the dropdown list.*
5. Select a **Template** from the list to pre-fill the fields. *This is only available if you have previously saved templates that you have made.*

6. Enter the **Name** for the wire. *This can be anything you choose.*
7. Enter the **Amount** of the wire.
8. Enter the **Date** to send the wire.
9. Enter the **PIN** you have chosen. *This was registered with ACB to add an extra layer of security for you.*
10. Review the **Originator Information** and modify if necessary.

Field	Step/Action
ID Code	Select the ID Code . The options include: <ul style="list-style-type: none"> • ABA Number • DDA Account • BIC/Swift Code • Passport Number • Tax ID Number • Drivers License Number • Alien Registration Number • Corporation Identification • Other Identification
Identifier	Enter the Identifier . The identifier must correspond to the selected ID Code. For example, if the user selected ABA for the ID Code, enter an ABA number in this field. <p><i>Note: To view a list of available ABAs, enter the first two digits of the ABA number and click the magnifying glass icon. A selection will populate the identifier, bank name and address information.</i></p> <p><i>To use the feature of searching for a matching ABA number, you must first clear the other fields of this section. For example, if the Originator Name field already has some value, the application will return the ABA number for the same bank and you will not be able to find a different ABA number.</i></p>
Originator Name	Enter the name of the Originator . <p><i>Note: A maximum of 35 characters is allowed.</i></p>
Address	Enter the Originator's Address . <p><i>Note: A maximum of 35 characters is allowed.</i></p> <p><i>Additional address information can be added in the second line.</i></p>
City, State, Postal Code	Enter the Originator's City, State and Postal Code information. <p><i>Note: A maximum of 35 characters is allowed.</i></p>

11. Enter the **Beneficiary Information**.

Field	Step/Action
Account Number	Enter the beneficiary's Account Number. <i>Note: A maximum of 34 characters is allowed.</i>
Account Name	Enter the beneficiary's Account Name. <i>Note: A maximum of 35 characters is allowed.</i>
Address	Enter the beneficiary's Address Information. <i>Note: A maximum of 35 characters is allowed.</i>
City, State, Postal Code	Enter the beneficiary's City, State, and Postal Code information. <i>Note: A maximum of 35 characters is allowed.</i>

13. Enter the **Receiving Bank Information.**

Field	Step/Action
ABA	Enter the bank's ABA Number. <i>Note: A maximum of 9 characters is allowed. To view a list of available ABAs, enter the first two digits of the ABA number and click the magnifying glass icon. A selection will populate the identifier, bank name and address information. To use the feature of searching for a matching ABA number, you must first clear the other fields of this section. For example, if the Originator Name field already has some value, the application will return the ABA number for the same bank and you will not be able to find a different ABA number.</i>
Bank Name	Enter the name of the Receiving Bank. <i>Note: A maximum of 18 characters is allowed.</i>
Address	Enter the receiving Bank's Address. <i>Note: A maximum of 35 characters is allowed.</i>
City, State, Postal Code	Enter the receiving Bank's City, State, and Postal Code information. <i>Note: A maximum of 35 characters is allowed.</i>

14. Enter the **Beneficiary Bank Information.** (If applicable)

Field	Step/Action
Bank ID Code	Select the ID Code. The option include: <ul style="list-style-type: none"> • ABA Number • BIC/Swift Code • DDA Account
Identifier	Enter the Identifier. The identifier must correspond to the selected ID Code. For example, if the user selected ABA for the ID Code, enter an ABA number in this field. <i>Note: To view a list of available ABAs, enter the first two digits of the ABA number and click the magnifying glass icon. A selection will populate the identifier, bank name and address information. To use the feature of searching for a matching ABA number, you must first clear the other fields of this section. For example, if the Originator Name field already has some value, the application will</i>

	return the ABA number for the same bank and you will not be able to find a different ABA number.
Bank Name	Enter the Name of the beneficiary Bank. <i>Note: A maximum of 18 characters is allowed.</i>
Address	Enter the beneficiary Bank Address. <i>Note: A maximum of 35 characters is allowed.</i> <i>Additional address information can be added in the second line.</i>
City, State, Postal Code	Enter the beneficiary Bank City, State, and Postal Code information. <i>Note: A maximum of 35 characters is allowed.</i>

15. Enter the **Originator to Beneficiary Information** (optional). *This is a note or reference for the beneficiary of the wire.*
16. Enter the **Bank to Bank Instructions** (Optional).
17. Click **Submit**. The **Enter Wire Confirmation** screen appears:

Enter Wire Confirmation **PRINT**

Your wire request has been received. You may wish to print this page for reference purposes.
The reference number is 5507.

Portfolio:	Training CCM
Account:	789234
Type:	Domestic
Name:	First Title
Amount:	\$2,000.00
Date:	3/9/2011
Status:	Pending
Federal Reference Number:	
Originator Code:	DDA Account
Originator ID:	789234
Originator Name:	Training CCM
Originator Address:	123 Old School Lane St Petersburg FL 33618 123456789
Beneficiary Account:	123456789
Beneficiary Name:	First Title Company
Beneficiary Address:	32 Court Street Boston, Ma 011002343
Receiving Bank ABA:	011002343
Receiving Bank Name:	BOSTON PRIVATE BK
Receiving Bank Address:	BOSTON, MA
Beneficiary Bank Code:	
Beneficiary Bank ID:	
Beneficiary Bank Name:	
Beneficiary Bank Address:	
Originator to Beneficiary Information:	This is an example of the Originator to Beneficiary Information.
Bank To Bank Instructions:	This is an example of the Bank to Bank Instructions.
Message:	Transaction Created

CREATING AN INTERNATIONAL WIRE TRANSFER:

To create An International Wire Transfer, follow these steps:

1. Click **Enter Wire Transfer** from the **Wire Transfers** menu. The **Enter Wire Transfer** screen appears:

Enter Wire Transfer PRINT

Type
 Domestic
 International

Portfolio *
 Training CCM

Account *
 - Please Select -

Template
 - Please Select -

Name*

Amount*
 0.00

Date* PIN *

* Required

Please note that wire transfers made after 4:00 p.m. may not be processed until the following business day.

Originator Information

ID Code*
 DOA Account

Identifier*

Originator Name*
 Training CCM

Address*
 123 Old School Lane

City, State, Postal Code*
 St Petersburg FL 33618

Beneficiary Information

Account Number*

Account Name*

Address*

City, State, Postal Code*

Receiving Bank Information

ABA*

Bank Name*

Address

City, State, Postal Code*

Beneficiary Bank Information

Bank ID Code

Identifier

Bank Name

Address

City, State, Postal Code

Originator to Beneficiary Information (Optional)

Bank to Bank Instructions (Optional)

2. Click the **International** radial button.
3. Select the **Portfolio** from the list. *This option will only be available if you have access to more than one business.*
4. Select an **Offset Account**. *Only the approved account numbers for Wire transactions will be available in the dropdown list.*
5. Select a **Template** from the list to pre-fill the fields. *This is only available if you have previously saved templates that you have made.*
6. Enter the **Name** for the wire. *This can be anything you choose.*
7. Enter the **Amount** of the wire.
8. Enter the **Date** to send the wire.
9. Enter the **PIN** you have chosen. *This was registered with ACB to add an extra layer of security for you.*
10. Review the **Originator Information** and modify as necessary.

Field	Step/Action
ID Code	Select the ID Code. The options include:
	<ul style="list-style-type: none"> • ABA Number • DDA Account • BIC/Swift Code • Passport Number • Tax ID Number • Drivers License Number • Alien Registration Number • Corporation Identification • Other Identification
Identifier	<p>Enter the Identifier. The identifier must correspond to the selected ID Code. For example, if the user selected ABA for the ID Code, enter an ABA number in this field.</p> <p><i>Note: To view a list of available ABAs, enter the first two digits of the ABA number and click the magnifying glass icon. A selection will populate the identifier, bank name and address information.</i></p> <p><i>To use the feature of searching for a matching ABA number, you must first clear the other fields of this section. For example, if the Originator Name field already has some value, the application will return the ABA number for the same bank and you will not be able to find a different ABA number.</i></p>
Originator Name	<p>Enter the name of the Originator.</p> <p><i>Note: A maximum of 35 characters is allowed.</i></p>
Address	<p>Enter the Originator's Address.</p> <p><i>Note: A maximum of 35 characters is allowed.</i></p> <p><i>Additional address information can be added in the second line.</i></p>
City, State, Postal Code	<p>Enter the Originator's City, State and Postal Code information.</p> <p><i>Note: A maximum of 35 characters is allowed.</i></p>

11. Enter the **Beneficiary Information.**

Field	Step/Action
Account Number	<p>Enter the beneficiary's Account Number.</p> <p><i>Note: A maximum of 34 characters is allowed.</i></p>
Account Name	<p>Enter the beneficiary's Account Name.</p> <p><i>Note: A maximum of 35 characters is allowed.</i></p>
Address	<p>Enter the beneficiary's Address Information.</p> <p><i>Note: A maximum of 35 characters is allowed.</i></p>
City, State, Postal Code	<p>Enter the beneficiary's City, State, and Postal Code information.</p> <p><i>Note: A maximum of 35 characters is allowed.</i></p>

12. Enter the **Receiving/Domestic (U.S.) Bank Information.**

Field	Step/Action
ABA or Swift Code	<p>Enter the receiving or domestic bank's ABA or SWIFT Code.</p> <p>Note: To view a list of available ABAs, enter the first two digits of the ABA number and click the magnifying glass icon. A selection will populate the identifier, bank name and address information.</p> <p>To use the feature of searching for a matching ABA number, first clear the other fields of this section. For example, if the Originator Name field already has some value, the application will return the</p>
	<p>ABA number for the same bank and you will not be able to find a different ABA number.</p>
Bank Name	<p>Enter the name of the Receiving Bank.</p> <p>Note: A maximum of 18 characters is allowed.</p>
Address	<p>Enter the receiving bank's Address.</p> <p>Note: A maximum of 35 characters is allowed.</p>
City, State, Postal Code	<p>Enter the receiving bank's City, State, and Postal Code Information.</p> <p>Note: A maximum of 35 characters is allowed.</p>

13. Enter the **Beneficiary/Foreign Bank Information** (if applicable).

Field	Step/Action
Bank ID Code	<p>Select the ID Code. The options include:</p> <ul style="list-style-type: none"> • ABA Number • BIC/Swift Code • DDA Account
Identifier	<p>Enter the Identifier.</p> <p>The identifier must correspond to the selected ID Code. For example, if the user selected ABA for the ID Code, enter an ABA number in this field.</p> <p>Note: To view a list of available ABAs, enter the first two digits of the ABA number and click the magnifying glass icon. A selection will populate the identifier, bank name and address information.</p>
	<p>To use the feature of searching for a matching ABA number, you must first clear the other fields of this section. For example, if the Originator Name field already has some value, the application will return the ABA number for the same bank and you will not be able to find a different ABA number.</p>
Bank Name	<p>Enter the name of the beneficiary Bank.</p> <p>Note: A maximum of 18 characters is allowed.</p>
Address	<p>Enter the beneficiary bank's Address.</p> <p>Note: A maximum of 35 characters is allowed. Additional address information can be added in the second line.</p>
City, State, Postal Code	<p>Enter the beneficiary bank's City, State, and Postal Code Information.</p> <p>Note: A maximum of 35 characters is allowed.</p>

14. Enter **Originator to Beneficiary Information** (Optional). *This is a note or reference for the beneficiary of the wire.*
15. Enter the **Bank to Bank Instructions**. (Optional)
16. Click **Submit**. The **Enter Wire Confirmation** screen appears:

Enter Wire Confirmation		PRINT
Your wire request has been received. You may wish to print this page for reference purposes.		
The reference number is 5508.		
Portfolio:	Training GCM	
Account:	789234	
Type:	International	
Name:	First Title International	
Amount:	\$5,000.00	
Date:	3/9/2011	
Status:	Pending	
Federal Reference Number:		
Originator Code:	DDA Account	
Originator ID:	789234	
Originator Name:	Training GCM	
Originator Address:	123 Old School Lane St Petersburg FL 33618	
Beneficiary Account:	987654321	
Beneficiary Name:	First Title Company International	
Beneficiary Address:	456 Galeria Dr San Juan, PR	
Receiving Bank ABA:	021000018	
Receiving Bank Name:	BK OF NYC	
Receiving Bank Address:	NEW YORK, NY	
Beneficiary Bank Code:	ABA Number	
Beneficiary Bank ID:	021502228	
Beneficiary Bank Name:	BANCO COMM PR	
Beneficiary Bank Address:	5 Calle Manzana SAN JUAN, PR	
Originator to Beneficiary Information:	Example of Originator to Beneficiary Information.	
Bank To Bank Instructions:	Example of Bank to Bank Instructions.	
Message:	Transaction Created	

CREATING A RECURRING WIRE TRANSFER:

A recurring wire can occur weekly, biweekly, monthly, bimonthly, quarterly, semiannually, or annually.

To create a **Recurring Wire Transfer**, follow these steps:

1. Click **Recurring Wire Transfer** from the **Wire Transfers** menu. The **Recurring Wires** screen appears:

Recurring Wires PRINT

Portfolio: Training CCM

[Create New Recurring Wire](#)

Name	Type	From Account	Beneficiary Account	Beneficiary Name	Due Date	Status	Amount	Created By
No Records Available								

2. Click **Create New Recurring Wire**. The **Create Recurring Wire Transfer** screen appears:

Create Recurring Wire Transfer PRINT

Type
 Domestic
 International

Portfolio: Training CCM

Account: - Please Select -

Name:

Amount: 0.00

Date:

Submit

* Required

Originator Information

ID Code: DDA Account

Identifier:

Originator Name: KT'S GARBAGE COMPANY

Address: 1251 Millers Rd

City, State, Postal Code: Dunedin, FL 34698

Beneficiary Information

Account Number:

Account Name:

Address:

City, State, Postal Code:

Receiving Bank Information

ABA:

Bank Name:

Address:

City, State, Postal Code:

Beneficiary Bank Information

Bank ID Code: - Please Select -

Identifier:

Bank Name:

Address:

City, State, Postal Code:

Originator to Beneficiary Information (Optional)

Bank to Bank Instructions (Optional)

3. Click the **Domestic** or **International** radial button (whichever you are trying to create).
4. Select an **Offset Account**. *Only the approved account numbers for Wire transactions will be available in the dropdown list.*

5. Select a **Template** from the list to pre-fill the fields. *This is only available if you have previously saved templates that you have made.*
6. Enter the **Name** for the wire. *This can be anything you choose.*
7. Select the **Frequency** from the list. *How often would you like this transfer to be made.*
8. Enter the **Amount** of the wire.
9. Enter the **# of Wires**. *How many times would you like this transfer to be completed automatically? The maximum number of wire transfers that can be entered is 999.*
10. Enter the **Date** to send the wire.
11. Enter the **PIN** you have chosen. *This was registered with ACB to add an extra layer of security for you.*
12. Review the **Originator Information** and modify as necessary.

Field	Step/Action
ID Code	Select the ID Code . The options include: <ul style="list-style-type: none"> • ABA Number • DDA Account • BIC/Swift Code • Passport Number • Tax ID Number • Drivers License Number • Alien Registration Number • Corporation Identification • Other Identification
Identifier	Enter the Identifier . The identifier must correspond to the selected ID Code. For example, if the user selected ABA for the ID Code, enter an ABA number in this field. <i>Note: To view a list of available ABAs, enter the first two digits of the ABA number and click the magnifying glass icon. A selection will populate the identifier, bank name and address information.</i> <i>To use the feature of searching for a matching ABA number, you must first clear the other fields of this section. For example, if the Originator Name field already has some value, the application will return the ABA number for the same bank and you will not be able to find a different ABA number.</i>
Originator Name	Enter the name of the Originator . <i>Note: A maximum of 35 characters is allowed.</i>
Address	Enter the Originator's Address . <i>Note: A maximum of 35 characters is allowed.</i> <i>Additional address information can be added in the second line.</i>
City, State, Postal Code	Enter the Originator's City, State and Postal Code information. <i>Note: A maximum of 35 characters is allowed.</i>

13. Enter the **Beneficiary Information**.

Field	Step/Action
Account Number	Enter the beneficiary's Account Number. <i>Note: A maximum of 34 characters is allowed.</i>
Account Name	Enter the beneficiary's Account Name. <i>Note: A maximum of 35 characters is allowed.</i>
Address	Enter the beneficiary's Address Information. <i>Note: A maximum of 35 characters is allowed.</i>
City, State, Postal Code	Enter the beneficiary's City, State, and Postal Code information. <i>Note: A maximum of 35 characters is allowed.</i>

14. Enter the **Receiving/Domestic Bank Information.**

Field	Step/Action
ABA or Swift Code	Enter the receiving or domestic bank's ABA or SWIFT Code. <i>Note: To view a list of available ABAs, enter the first two digits of the ABA number and click the magnifying glass icon. A selection will populate the identifier, bank name and address information. To use the feature of searching for a matching ABA number, first clear the other fields of this section. For example, if the Originator Name field already has some value, the application will return the ABA number for the same bank and you will not be able to find a different ABA number.</i>
Bank Name	Enter the name of the Receiving Bank. <i>Note: A maximum of 18 characters is allowed.</i>
Address	Enter the receiving bank's Address. <i>Note: A maximum of 35 characters is allowed.</i>
City, State, Postal Code	Enter the receiving bank's City, State, and Postal Code Information. <i>Note: A maximum of 35 characters is allowed.</i>

15. Enter the **Beneficiary/Foreign Bank Information.**

Field	Step/Action
Bank ID Code	Select the ID Code. The options include: <ul style="list-style-type: none"> • ABA Number • BIC/Swift Code • DDA Account
Identifier	Enter the Identifier. The identifier must correspond to the selected ID Code. For example, if the user selected ABA for the ID Code, enter an ABA number in this field. <i>Note: To view a list of available ABAs, enter the first two digits of the ABA number and click the magnifying glass icon. A selection will populate the identifier, bank name and address information.</i>

	<i>To use the feature of searching for a matching ABA number, you must first clear the other fields of this section. For example, if the Originator Name field already has some value, the application will return the ABA number for the same bank and you will not be able to find a different ABA number.</i>
Bank Name	Enter the name of the beneficiary Bank . <i>Note: A maximum of 18 characters is allowed.</i>
Address	Enter the beneficiary bank's Address . <i>Note: A maximum of 35 characters is allowed. Additional address information can be added in the second line.</i>
City, State, Postal Code	Enter the beneficiary bank's City, State, and Postal Code Information . <i>Note: A maximum of 35 characters is allowed.</i>

16. Enter **Originator to Beneficiary Information** (optional). *This is a note or reference for the beneficiary of the wire.*
17. Enter the **Bank to Bank Instructions** (optional).
18. Click **Submit**. The **Enter Wire Confirmation** screen appears:

Enter Wire Confirmation PRINT

Your wire request has been received. You may wish to print this page for reference purposes.
The reference number is 5507.

Portfolio:	Training CCM
Account:	789234
Type:	Domestic
Name:	First Title
Amount:	\$2,000.00
Date:	3/9/2011
Status:	Pending
Federal Reference Number:	
Originator Code:	DDA Account
Originator ID:	789234
Originator Name:	Training CCM
Originator Address:	123 Old School Lane St. Petersburg FL 33618
Beneficiary Account:	123456789
Beneficiary Name:	First Title Company
Beneficiary Address:	32 Court Street Boston, Ma 011002343
Receiving Bank ABA:	011002343
Receiving Bank Name:	BOSTON PRIVATE BK.
Receiving Bank Address:	BOSTON, MA
Beneficiary Bank Code:	
Beneficiary Bank ID:	
Beneficiary Bank Name:	
Beneficiary Bank Address:	
Originator to Beneficiary Information:	This is an example of the Originator to Beneficiary Information.
Bank To Bank Instructions:	This is an example of the Bank to Bank Instructions.
Message:	Transaction Created

VIEWING/APPROVING A WIRE TRANSFER:

The Wire Transfer Activity screen displays a summary list of all wire transfer activity, including scheduled future transactions. From this screen you can: view wire transfer details **and/or** Approve, Release, Modify, Retry or Cancel a transfer.

To view the Wire Transfer Activity screen, follow these steps:

1. Click **Wire Transfer Activity** from the **Wire Transfers** menu. The **Wire Activity** screen appears:

The screenshot shows the 'Wire Activity' screen with a 'Portfolio' dropdown set to 'All'. Below is a table of transactions:

Name	Type	From Account	Beneficiary Account	Beneficiary Name	Due Date	Status	Amount	Created By	
First Title	Domestic	Checking-9234	123456788	First Title Company	3/9/2011	Pending	\$2,000.00	cmuser	View Modify Cancel
First Title Intern	International	Checking-9234	987654321	First Title Company International	3/9/2011	Pending	\$5,000.00	cmuser	View Modify Cancel
First Title	Domestic	Checking-9234	123456788	First Title Company	1/9/2011	Cancelled	\$100.00	cmuser	View
Name Dupa	Domestic	Checking-9234	123456788	Name Dupa	3/9/2011	Approved	\$10.00	cmtraining	View Release Modify Cancel

2. Review the **Wire Activity** screen.

Field:	Description:
Name	Displays the Name of the wire transfer .
Type	Displays the wire type . (i.e. Domestic or International)
From Account	Displays the account from which the wire transfer was initiated. The transfer amount is debited from this account.
Beneficiary Account	Displays the account to which the amount is transferred. The transfer amount is credited to this account.
Beneficiary Name	Displays the name of the beneficiary account holder.
Due Date	Displays the effective date for the transaction.
Status	Displays the status of the transaction.
Amount	Displays the total amount for the wire transfer.
Created By	Displays the creator of the transaction.

Action	Action:	Description:
		Click this link to approve a wire transfer .
	Approve	NOTE: <i>If the wire transfer meets security and daily dollar limit, the status will change to Approved. This link will only display when the status is Entered and additional approval is required.</i>
	Cancel	Click this link to cancel the wire transfer . The system cancels the batch and changes the status to cancelled.
	Modify	Click this link to access the Modify Wire Transfer screen that enables the user to update the transactions in the batch. NOTE: <i>The modify link does not display when the status is Processed, Failed or Cancelled. The wire transfer cannot be modified after 3 p.m.</i>
	Release	Click this link to release a wire transfer . NOTE: <i>If the transfer is within your daily dollar limit, the status will change to Released. If the wire transfer cannot be released, the screen will display a message explaining the disapproval. This link will only display when the status is Approved.</i>
View	Click this link to access the View Wire screen which displays the details of the wire transfer.	

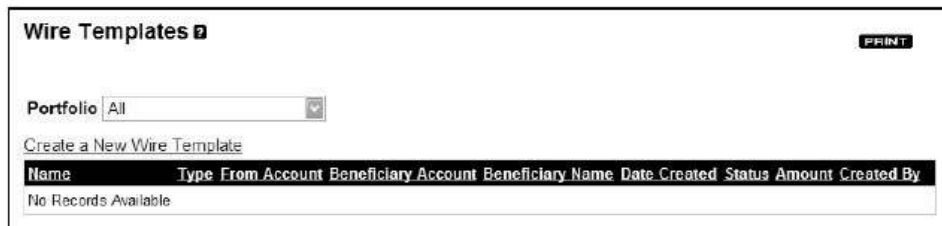
- From the options above, you may select the link next to the **Wire Activity** that you would like to **Approve, Release, Modify, or Cancel**.
- All **Wire Transfers** should have a status of **Released** before 3 p.m. to be processed on the same business day.

CREATING A WIRE TRANSFER TEMPLATE:

A wire template pre-fills wire transfer information, but still allows the user to make changes as necessary. When using a template, it is necessary to check the Effective Date, Offset Account, and transfer information for accuracy before submitting the transaction.

To create a **Wire Transfer Template**, follow these steps:

- Click **Wire Transfer Templates** from the **Wire Transfers** menu. The **Wire Templates** screen appears:



2. Click **Create a New Wire Template**. The **Create Wire Transfer Template** screen appears:

Create Wire Transfer Template PRINT

Type
 Domestic
 International

Portfolio *
 Training CCM

Account *
 - Please Select -

Name *

Amount *
 0.00

Submit

* Required

Originator Information

ID Code * DDA Account

Identifier * _____

Originator Name * Training CCM

Address * 123 Old School Lane

City, State, Postal Code * St Petersburg FL 33618

Beneficiary Information

Account Number * _____

Account Name * _____

Address * _____

City, State, Postal Code * _____

Receiving Bank Information

ABA * _____

Bank Name * _____

Address _____

City, State, Postal Code * _____

Beneficiary Bank Information

Bank ID Code - Please Select -

Identifier _____

Bank Name _____

Address _____

City, State, Postal Code _____

Originator to Beneficiary Information (Optional)

Bank to Bank Instructions (Optional)

3. Click the **Domestic** or **International** radial button, whichever you are trying to create.
4. Select an **Account**.
5. Enter the **Name** for the wire. *This can be whatever you choose.*
6. Enter the **Amount** of the wire.
7. Review the **Originator Information** and modify as necessary (see screenshots in above section).
8. Enter the **Beneficiary Information** (see screenshots in above section).
9. Enter the **Receiving/Domestic Bank Information**.

10. Enter the **Beneficiary/Foreign Bank Information**.
11. Enter the **Originator to Beneficiary Information** (optional).
12. Enter the **Bank to Bank Instructions** (optional).
13. Click **Submit**. The **Create Wire Template Confirmation** screen appears:

Create Wire Template Confirmation PRINT

Your wire template request has been received. You may wish to print this page for reference purposes.
The reference number is 5509.

Portfolio:	Training CCM
Account:	789234
Type:	Domestic
Name:	First Title
Amount:	\$500.00
Status:	Pending
Originator Code:	DDA Account
Originator ID:	789234
Originator Name:	Training CCM
Originator Address:	123 Old School Lane St Petersburg FL 33618
Beneficiary Account:	123456789
Beneficiary Name:	First Title Company
Beneficiary Address:	32 Court Street Boston, Ma 011002343
Receiving Bank ABA:	BOSTON PRIVATE BK
Receiving Bank Name:	BOSTON, MA
Receiving Bank Address:	
Beneficiary Bank Code:	
Beneficiary Bank ID:	
Beneficiary Bank Name:	
Beneficiary Bank Address:	
Originator to Beneficiary Information:	
Bank To Bank Instructions:	
Message:	
Enter Another Wire Template	

WIRE TRANSFER CONFIRMATION:

Americana Community Bank will process wire submissions throughout the day. You will receive a secure message through eBiz stating whether or not your wire transfer was successful.

If the wire processes correctly, you will receive a message that contains the confirmation number of your wire transfer.

If your wire transfer fails, you will receive a message with the reason for the failure. If this happens, you will be able to send a secure message in reply, requesting more information about the failure.